

PROBATE COURT OF FRANKLIN COUNTY, OHIO
ROBERT G. MONTGOMERY, JUDGE

REQUEST FOR ISSUANCE OF SUMMONS IN CIVIL ACTION

[Civil Rules 4 through 4.6]

PLAINTIFF'S INFORMATION

CASE NO. _____

Name: _____

Attorney: _____

Address: _____

Address: _____

Telephone: _____

Telephone: _____

Supreme Court Attorney Registration Number

TO THE JUDGE AND EX-OFFICIO CLERK OF PROBATE COURT:

All defendants are to be served by certified mail except as requested below:

WAIVERS WILL BE OBTAINED FROM THE FOLLOWING

Personal Service by Sheriff

Personal Service by Process Server

Residence Service by Sheriff

Residence Service by Process Server

Ordinary U.S. Mail

[Must Indicate Which]

BY PUBLICATION

Is service by publication required? Yes No

Publish hearing date? Yes No

Civil Rules 4.4 and 73(C) require that if any address is unknown then publication be made once each week for six consecutive weeks. If publication is required, attach Affidavit pursuant to Civil Rule 4.4.