

**PROBATE COURT OF FRANKLIN COUNTY, OHIO  
ROBERT G. MONTGOMERY, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED  
CASE NO. \_\_\_\_\_

**ATTENTION SUMMARY RELEASE FROM ADMINISTRATION APPLICANTS**

WHEN FILING THE APPLICATION FOR SUMMARY RELEASE FROM ADMINISTRATION THE APPLICANT WILL NEED THE FOLLOWING.

1. A completed packet of forms.
2. The original Will (if the decedent had a Will).
3. The death certificate.
4. A detailed funeral bill and proof of payment, if any.
5. Verification of all assets to be released (examples: deed, bank statements, auto title, last pay check, etc.)
6. The Court cost for filing an Application for Summary Release is \$113.00.

**NOTICE: PAYMENT MUST BE MADE IN CASH AT THE TIME THE APPLICATION IS FILED.  
SIGN ALL REQUIRED DOCUMENTS.**

[www.franklincountyohio.gov/probate](http://www.franklincountyohio.gov/probate)

Release from Administration Department

614-525-5362

373 South High Street, Floor 22, Columbus, Ohio 43215